

ALACHUA COUNTY
BOARD OF COUNTY COMMISSIONERS

RESOLUTION 22-146

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA, RESCINDING, AMENDING, EXTENDING AND RESTATING RESOLUTION 19-113, WHICH ESTABLISHED THE ALACHUA COUNTY HEALTH CARE BOARD; PROVIDING FOR THE RENAMING OF THE HEALTH CARE BOARD; ESTABLISHING THE MEMBERSHIP THEREOF; SETTING FORTH ITS OFFICERS; ESTABLISHING THE RESPONSIBILITIES AND DUTIES THEREOF; PROVIDING FOR A SUNSET DATE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, on October 18, 1988, the Board of County Commissioners adopted Resolution 88-106, which established the Alachua County Health Care Board; and

WHEREAS, since that time the Board of County Commissioners has restated and extended the Alachua County Health Care Board, most recently, on December 10, 2019, the Board of County Commissioners amended and restated Resolution 17-06 by adopting Resolution 19-113 in order to extend the sunset date; and

WHEREAS, the Board of County Commissioners wishes to rescind, amend, extend and restate Resolution 19-113 in order to extend the sunset date and modify the membership.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY, FLORIDA:

SECTION 1. Established. Resolution 19-113 and all prior resolutions related to the Alachua County Health Care Board are hereby rescinded. This resolution establishes the Alachua County Health Care Advisory Board. Health Care Advisory Board. The Board of County Commissioners of Alachua County, Florida, hereinafter referred to as the "County", hereby establishes the Alachua County Health Care Advisory Board, hereinafter referred to as the "Advisory Board". The Advisory Board shall be a special board with a sunset date of December 31, 2027 unless dissolved by the Board of County Commissioners before that date.

SECTION 2. Membership.

- 1) The Advisory Board shall have a membership not to exceed eleven (11) members plus two alternates, which membership shall be filled, whenever practical, in the manner set out below. Current members may continue to serve until their term expiration date, including those in positions that are to be eliminated. The Board of County Commissioners shall appoint one (1) doctor or nurse, one (1) health care consumer, who shall be representative of, or, low-income or Medicaid-eligible; one (1) mental health care professional or representative of an entity that provides mental health services; one (1) dentist or representative of an entity that provides oral health services; and one (1) pharmacist or representative of an entity that provides pharmacy services. The following organizations will be asked to provide one (1) member each to serve on the Advisory Board: Florida Department of Health in Alachua County; WellFlorida Council; Gainesville Fire Rescue; a representative of a non-profit healthcare provider; a representative of a healthcare advocacy agency and a representative of a healthcare agency that serves primarily low-income patients. Each organization nominee shall be nominated by an appropriate organization official. The Board of County Commissioners shall determine whether or not to approve the organizational nominations to the Advisory Board.
- 2) Appointments. The Board of County Commissioners shall appoint citizens to serve on the Advisory Board. Members of the Advisory Board shall each serve two (2) year terms of office; staggered so that approximately one-third (1/3) of the positions will be appointed each year. Members shall be residents of Alachua County or, if nominated by an organization, have substantial experience in the needs of the citizens of Alachua County with low incomes.

SECTION 3. Purpose of the Advisory Board. The purpose of the Advisory Board will be to advise the Board of County Commissioners on the health care and medical needs of the low-income residents in Alachua County.

SECTION 4. Responsibilities of the Advisory Board. The responsibilities of the Advisory Board shall include:

- A. Identify specific gaps in health services currently available for low-income residents of Alachua County.
- B. Provide expertise in designing programs for meeting identified service needs
- C. Recommend patient eligibility criteria and screening procedures.
- D. Monitor provider contracts and County health care expenditures.
- E. Keep the County abreast of community health care needs and the progress made in addressing these needs.
- F. Identify additional state and federal resources available for providing indigent health care in Alachua County.

SECTION 5. Meetings and Operations. Unless in conflict with this Resolution, the Advisory Board and Advisory Boards Guidelines adopted by the Board, as may be amended, is applicable to the operations and conduct of this Advisory Board. In the event of conflict, the provisions of this Resolution apply. The method of operations of and the conduct of the meetings will be as follows:

1) Election of Officers. The Advisory Board will elect one of its Members as Chair and one as Vice-Chair on an annual basis. The term of office for officers shall be for one year or until their successors are elected at the next regularly scheduled meeting after a vacancy occurs. Election of officers shall be held on October 1 of each year or as soon thereafter as practicable. Upon resignation of any officer, nominations for a successor shall be made and elections held at the next regularly scheduled meeting.

2) Duties of Officers.

a. Chair: The Chair will preside and conduct meetings of the Advisory Board. He or she will preside at all meetings of the Advisory Board and will be an ex-officio member of all subcommittees Boards. The Chair shall have further powers and duties as assigned by the County including, but not limited to, the following:

- 1. Presiding over and conducting meetings of the Advisory Board.
- 2. Calling special meetings.

3. Appointing subcommittees when necessary.

4. Providing written notice to the County when vacancies occur.

b. Vice-Chair: In the absence of the Chair, or in the event of their inability to act, the Vice Chair shall exercise all powers and duties of the Chair.

3) Meetings. The Advisory Board shall meet at least once per year. Special meetings may be called by the Chair or by any three (3) members of the Advisory Board upon forty-eight (48) hours written notice to all members and to the County Manager or his or her designee. All meetings of the Advisory Board, including any subcommittee(s) if any, and records of the Advisory Board, as defined in Section 119.011(12), Florida Statutes, are open and available to the public in accordance with Chapter 119, Florida Statutes and Section 286.011, Florida Statutes. A reasonable opportunity for public comment will be provided at each Advisory Board meeting. The staff liaison or their designee shall produce minutes of the meetings which shall be submitted to the Advisory Board for approval.

4) Agenda. The Chair shall be responsible for the meeting agenda. The County staff liaison shall aid the Chair in preparing and distributing the agenda, which, except for special meetings, shall be mailed electronically or via US Mail to each member of the Advisory Board at least five (5) days prior to the next meeting. The County Manager, County staff liaison, Chair, or any member of the Advisory Board may place an item on the agenda by notifying the staff liaison at least seven (7) prior to the publication of the agenda.

5) Subcommittees. Subcommittees comprised of members of the Advisory Board may be appointed by the Chair.

6) Quorum. A majority of the Advisory Board membership positions filled shall constitute a quorum. Recommendations and decisions of the Advisory Board must be made by a majority vote of those present and voting.

7) Attendance and Vacancies.

a. Attendance will be taken at every Advisory Board meeting.

b. Any Advisory Board member whose attendance is less than 50% during the period of six (6)

consecutive meetings will automatically be removed from the Advisory Board.

c. Staff liaisons may report attendance monthly to the Advisory Board. The Staff liaison will prepare a letter notifying attendance policy violators of their dismissal and will submit the letters to the Chair for signature.

d. Members of the Advisory Board whose terms have expired may continue serving on the Advisory Board until appropriate appointments have been made by the County.

8) Compensation. Members of the Advisory Board shall receive no compensation for the performance of their duties and responsibilities.

9) Conflict of Interest. Any member who has a conflict of interest on any given issue shall announce the existence of conflict prior to discussion and shall refrain from discussing and or voting on that issue, pursuant to Florida law.

10) Reports. Reports and communications to the Board, must be reduced to writing and forward to the Chair of the Board of County Commissions with a copy to the County Manager.

SECTION 6. Effective Date. This resolution shall take effect immediately upon its adoption.

DULY ADOPTED in regular session, this 13th day of December, 2022.

BOARD OF COUNTY COMMISSIONERS OF
ALACHUA COUNTY, FLORIDA

By:  _____


Anna Prizzia, Chair

ATTEST:



J.K. "Jess" Irby, Esq.

APPROVED AS TO FORM

DocuSigned by:

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Alachua County Attorney's Office

Clerk
(SEAL)